**Telehealth Program Director**

**Are you looking for a rewarding career helping children, families and adults? Are you interested in working for a dynamic organization that is invested in their clients and staff?**

Northeast Family Services is looking for an energetic, self-directed individual to serve as our Telehealth Program Director. The Program Director is responsible to provide leadership and oversee the daily operations of our telehealth services. The Program Director will guide the staff and assist in the development, treatment, methodologies and ensuring the effective implementation of all treatment and programming for our clients.

**Responsibilities**

* Serve as liaison between the staff, agency and other service agencies
* Provide direct clinical supervision to program therapists regarding strategies, client treatment planning and implementation of services
* Provide leadership, motivation and direction to foster teamwork among the staff
* Respond to parent/caregiver/family concerns and determine appropriate resolutions
* Ensure compliance with Federal, State and agency guidelines related to administrative and clinical policies
* Participate in Directors’ Meeting, Clinical Team Meeting and other meetings as assigned
* Participate in Performance Improvement activities; recommend changes/revisions to policy guidelines
* Participate in the interview process and makes recommendations for hiring staff
* Assist with staff orientation, training and evaluations, train new staff on billing protocol, productivity requirements and agency policy

**Required Experience**

* **LMHC, LMFT, LICSW or Licensed Psychologist in Massachusetts Required!**
* Master's degree in related field
* Five years minimum experience working with behavioral-emotional disorders or children with Autism Spectrum Disorder
* Valid driver’s license with reliable and consistent access to a vehicle

**Benefits**

* Health (75% coverage) & Dental
* 3 weeks paid vacation & 1 week paid sick time
* 9 paid holidays
* 401k retirement plan with match (after 1 year of employment)
* Life insurance
* Mileage reimbursement
* Tuition assistance
* Company provided laptop and cell phone
* Incentives
* Longevity bonus
* Paid training days
* Supervision for Licensure
* Opportunity for Professional Growth